

Resolution of Council

10 October 2024

Item 4

Council Committees - Functions, Membership, Election of Deputy Chairpersons

Memorandum by the Chief Executive Officer

To Council:

In accordance with the provisions of section 360 of the Local Government Act 1993, the Local Government (General) Regulation 2021 and clause 19.2 of the City of Sydney Code of Meeting Practice (the Code), the council may establish such committees as it considers necessary.

In 2023, Council resolved to adopt meeting times, functions, policies and procedures of the following Committees:

- Corporate, Finance, Properties and Tenders Committee
- Environment Committee
- Housing For All Committee
- Cultural and Creative Committee
- Resilient Communities and Economy Committee
- Transport, Heritage and Planning Committee.

Committee Structure

Following a review of the administrative arrangements associated with Council's existing Committee structure, a number of amendments are recommended. The following Committees are recommended:

- Corporate, Finance, Properties and Tenders Committee
- Environment and Climate Change Committee
- Cultural, Creative and Nightlife Committee
- Equity and Housing Committee
- Community Services and Facilities Committee
- Innovation, Business and Economy Committee
- Transport, Heritage and Planning Committee

This updated Committee structure has necessitated the amendment and revision of the functions of each of the Committees.

The functions and administrative arrangements associated with Council's committees are detailed in the "Functions, Delegations, Policies and Procedures of Council Committees" (refer Attachment A). This document has been amended to reflect the changes in Committee structure detailed above.

Election of Deputy Chairpersons

Council may elect a Deputy Chairperson of each Committee in accordance with clauses 19.15 and 19.16 of the Code of Meeting Practice.

Previously, the Council has chosen to hold a separate election for each of the Deputy Chairperson positions. Elections were conducted by open, exhaustive voting (that is, by a show of hands or similar means for candidates duly nominated).

At the Council meeting of 18 September 2023, Council elected Deputy Chairpersons for each of Council's Committees for a term commencing immediately and ending on the day appointed for the next ordinary election of Council (subsequently held on 14 September 2024); with the Lord Mayor chairing all Committees.

Council will be required to elect a Deputy Chairperson for each of the following Committees for the new term of office commencing immediately and ending on the day appointed for the next ordinary election of Council:

1. Corporate, Finance, Properties and Tenders Committee
2. Environment and Climate Change Committee
3. Cultural, Creative and Nightlife Committee
4. Equity and Housing Committee
5. Community Services and Facilities Committee
6. Innovation, Business and Economy Committee
7. Transport, Heritage and Planning Committee

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Chief Executive Officer

Moved by the Chair (the Lord Mayor), seconded by Councillor Miller –

It is resolved that:

- (A) the Functions, Delegations, Policies and Procedures of Council Committees, as shown at Attachment A to the subject Memorandum, be endorsed and adopted;
- (B) Council elect the Deputy Chairpersons of the Corporate, Finance, Properties and Tenders Committee, Environment and Climate Change Committee, Cultural, Creative and Nightlife Committee, Equity and Housing Committee, Community Services and Facilities Committee, Innovation, Business and Economy Committee and Transport, Heritage and Planning Committee for a term commencing immediately following the election and ending on the day appointed for the next ordinary election of Council;
- (C) the method of voting be open, exhaustive voting; and
- (D) the Chief Executive Officer conduct the election forthwith.

Carried unanimously.

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At this stage of the meeting, the Chief Executive Officer, as Returning Officer, called upon the Manager OCEO to assist with the conduct of the ballot.

The Manager OCEO invited nominations from Councillors for the positions of Deputy Chairs of Committees.

Nominations were made and accepted as follows.

Elections were conducted, with the results as follows –

(1) Corporate, Finance, Properties and Tenders Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Robert Kok (nominated by the Chair (the Lord Mayor), seconded by Councillor Worling).

Councillor Kok indicated acceptance of his nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Robert Kok duly elected to the position of Deputy Chairperson of the Corporate, Finance, Properties and Tenders Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

(2) Environment and Climate Change Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Adam Worling (nominated by the Chair (the Lord Mayor), seconded by Councillor Miller).

Councillor Worling indicated acceptance of his nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Adam Worling duly elected to the position of Deputy Chairperson of the Environment and Climate Change Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

(3) Cultural, Creative and Nightlife Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Mitch Wilson (nominated by the Chair (the Lord Mayor), seconded by Councillor Maxwell).

Councillor Wilson indicated acceptance of their nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Mitch Wilson duly elected to the position of Deputy Chairperson of the Cultural, Creative and Nightlife Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

(4) Equity and Housing Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Zann Maxwell (nominated by the Chair (the Lord Mayor), seconded by Councillor Wilson).

Councillor Maxwell indicated acceptance of his nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Zann Maxwell duly elected to the position of Deputy Chairperson of the Equity and Housing Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

(5) Community Services and Facilities Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Sylvie Ellsmore (nominated by the Chair (the Lord Mayor), seconded by Councillor Worling).

Councillor Ellsmore indicated acceptance of her nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Sylvie Ellsmore duly elected to the position of Deputy Chairperson of the Community Services and Facilities Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

(6) Innovation, Business and Economy Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Lyndon Gannon (nominated by the Chair (the Lord Mayor), seconded by Councillor Worling).

Councillor Gannon indicated acceptance of his nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Lyndon Gannon duly elected to the position of Deputy Chairperson of the Innovation, Business and Economy Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

(7) Transport, Heritage and Planning Committee

One nomination for the Deputy Chairperson was received, as follows –

Councillor Jess Miller (nominated by the Chair (the Lord Mayor), seconded by Councillor Worling).

Councillor Miller indicated acceptance of her nomination.

There were no other nominations.

The Manager OCEO then declared Councillor Jess Miller duly elected to the position of Deputy Chairperson of the Transport, Heritage and Planning Committee for a term commencing immediately and ending on the day appointed for the next ordinary election of Council.

Note – the Terms of Reference for Council's Committees are as follows –

<p style="text-align: center;">CORPORATE, FINANCE, PROPERTIES AND TENDERS COMMITTEE</p>
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- Meeting Time: Monday 1.00pm
- Venue: Council Chamber
- Chairperson: The Lord Mayor – Councillor Clover Moore AO
- Deputy Chairperson: Councillor Robert Kok
- Members: Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Zann Maxwell
Councillor Jess Miller
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Mitch Wilson
Councillor Adam Worling
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Finance
 - (b) Consideration of budgets and quarterly budget performance
 - (c) Information technology policy
 - (d) Asset management
 - (e) Internal and external audit
 - (f) Fees and charges
 - (g) Rating matters
 - (h) City operational and property investment facilities
 - (i) Industrial relations
 - (j) Organisational policy
 - (k) City property management, including management, maintenance, leasing, licensing and sale of Council property
 - (l) Tenders valued at over \$5 million

ENVIRONMENT AND CLIMATE CHANGE COMMITTEE

- Meeting Time: At the conclusion of the meeting of the Corporate, Finance, Properties and Tenders Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor – Councillor Clover Moore AO
- Deputy Chairperson: Councillor Adam Worling
- Members: Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Robert Kok
Councillor Zann Maxwell
Councillor Jess Miller
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Mitch Wilson
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Environmental management
 - (b) Parks, playgrounds and open spaces
 - (c) City greening
 - (d) Cleansing, waste recycling, and the circular economy
 - (e) Urban infrastructure, including roads, footpaths, lighting, stormwater and drainage
 - (f) Cycleways
 - (g) Sustainability
 - (h) Resilience
 - (i) Grants and sponsorships related to the above

CULTURAL, CREATIVE AND NIGHTLIFE COMMITTEE

Meeting Time: At the conclusion of the Environment and Climate Change Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore AO

Deputy Chairperson: Councillor Mitch Wilson

Members: Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Robert Kok
Councillor Zann Maxwell
Councillor Jess Miller
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Adam Worling

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Arts, culture, film, creative industries and creative practice
- (b) Cultural events, programs and activities
- (c) Cultural and creative spaces and venue management
- (d) Nightlife activities, programs, and events
- (e) Night time management and safety
- (f) Nightlife industries and the night time economy
- (g) Assistance to cultural organisations
- (h) Grants and sponsorships related to the above

EQUITY AND HOUSING COMMITTEE

- Meeting Time: At the conclusion of the meeting of the Cultural, Creative and Nightlife Committee
- Venue: Council Chamber
- Chairperson: The Lord Mayor – Councillor Clover Moore AO
- Deputy Chairperson: Councillor Zann Maxwell
- Members: Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Robert Kok
Councillor Jess Miller
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Mitch Wilson
Councillor Adam Worling
- Quorum: A majority of the members of the Committee
- Functions: To deal with all matters relating to:
- (a) Affordable and diverse housing
 - (b) Social housing
 - (c) Community housing
 - (d) Homelessness
 - (e) Social, cultural and economic disadvantage
 - (f) Diversity and inclusion
 - (g) Grants and sponsorships related to the above

COMMUNITY SERVICES AND FACILITIES COMMITTEE

Meeting Time: At the conclusion of the Equity and Housing Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore AO

Deputy Chairperson: Councillor Sylvie Ellsmore

Members: Councillor Lyndon Gannon
Councillor Robert Kok
Councillor Zann Maxwell
Councillor Jess Miller
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Mitch Wilson
Councillor Adam Worling

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Community facilities
- (b) Community services and safety
- (c) Aquatic and Recreation services
- (d) Child care services
- (e) Library services
- (f) Assistance to community organisations
- (g) Grants and sponsorships related to the above

INNOVATION, BUSINESS AND ECONOMY COMMITTEE

Meeting Time: At the conclusion of the Community Services and Facilities Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore AO

Deputy Chairperson: Councillor Lyndon Gannon

Members: Councillor Sylvie Ellsmore
Councillor Robert Kok
Councillor Zann Maxwell
Councillor Jess Miller
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Mitch Wilson
Councillor Adam Worling

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Innovation
- (b) Economic development and strategy
- (c) Global city relationships, trade and marketing
- (d) Local economies
- (e) Small business
- (f) Visitor economy
- (g) Grants and sponsorships related to the above

TRANSPORT, HERITAGE AND PLANNING COMMITTEE

Meeting Times: At the conclusion of the Innovation, Business and Economy Committee

Venue: Council Chamber

Chairperson: The Lord Mayor – Councillor Clover Moore AO

Deputy Chairperson: Councillor Jess Miller

Members: Councillor Sylvie Ellsmore
Councillor Lyndon Gannon
Councillor Robert Kok
Councillor Zann Maxwell
Councillor Matthew Thompson
Councillor Yvonne Weldon AM
Councillor Mitch Wilson
Councillor Adam Worling

Quorum: A majority of the members of the Committee

Functions: To deal with all matters relating to:

- (a) Planning instruments (i.e. LEPs, DCPs, Policies)
- (b) Transport, access and walkability initiatives and issues
- (c) Parking policy
- (d) Traffic and the Local Pedestrian, Cycling and Traffic Calming Committee
- (e) Referrals from other authorities for comment on any of the above matters
- (f) Outdoor dining
- (g) Grants and sponsorships related to the above

POLICIES AND PROCEDURES OF COMMITTEES

- (a) The structure and functions of Committees is standing policy of Council.
- (b) All correspondence from, or to, all Committees, shall be handled through normal Council processes.
- (c) All Committees shall be advisory to Council and have no independent role, except where specific authorities are delegated to them by Council.
- (d) Matters dealt with in Committees shall be submitted to Council without recommendation only when the chairperson so determines.
- (e) The chairperson of Committees shall have a casting vote in the event of an equality of voting.